

ILM Academy was established in 2006 sparked by a vision of providing a high quality, holistic education rooted in Islamic values. The school is accredited by AdvancEd and CISNA. It has a full-time school for Preschool-8<sup>th</sup> grade as well as a licensed Montessori infant/toddler program and a Montessori Preschool-KG program.

We are currently searching for qualified candidates for the Principal position for the 2019-2020 school year. Applications will be accepted until January 15, 2019.

At ILM Academy, our mission is to promote academic excellence and Islamic values in a nurturing environment that empowers students to reach their highest academic potential while preparing them to become leaders in the service of their families, their communities, and God. To fulfill this mission, we are seeking qualified candidates who meet the following requirements:

- Acceptance and understanding of the school mission
- Master's degree or higher in related field preferred
- Administrative and leadership work experience
- Classroom teaching experience
- Strong interpersonal and communication (written and oral) skills in English
- Proficient computer skills

Job duties include:

- Drive school mission and vision
- Support teachers in classroom management, curriculum, and supervision
- Manage day-to-day operations and ensure compliance with school policies
- Maintain and manage school records
- Foster respectful relations and professionalism in a nurturing environment
- Network, market, and advocate for the school
- Commit to educating the whole child in a diverse environment
- Other duties as needed or assigned

The working environment at ILM Academy is one of mutual respect and cooperation where all staff members are key players in the overall development of the child. Benefits include a competitive salary commensurate with qualifications and experience, along with:

- Tuition discount for children
- Paid professional development
- Health insurance and medical reimbursement plan
- Supportive work environment

**To apply for the position, please email your resume to [info@ilmacademy.org](mailto:info@ilmacademy.org).** Once you email your resume, you will be notified of its receipt. After review, an interview will be scheduled with you. We welcome all applicants and look forward to seeing how your unique talents can help us provide the best learning environment for our students.