

College Preparatory School of America Classroom Teacher Job Description

Reports To: Vice Principal and Principal

Educational Requirements:

- Minimum educational level: Bachelor's Degree
- Certification/Licensing: Valid Illinois Teacher's Certificate

Required Knowledge, Skills and Abilities:

Basic understanding of children's emotional, physical, intellectual, and social needs.

Ability to deal with multiple tasks and to organize effectively.

Ability to maintain positive and effective working relationships with administration, students, staff, and the school community.

Ability to handle classroom situations with fairness and patience.

Ability to meet student needs, deal with student problems, and maintain effective discipline.

Ability to employ a variety of instructional strategies that connect the curriculum to learners.

Job Goal:

To provide appropriate instruction in a safe and orderly environment conducive to learning for all students assigned.

Essential Duties and Responsibilities:

- Planning and Preparation for Instruction
- Instructional Delivery
- Assessment and Evaluation of Student Performance
- Classroom Management
- Classroom Learning Environment
- Communication
- Professional Growth and Responsibilities